



COMPANY PROFILE

CONSULT INFO SERVICES

'Enrich What You Know'

Vision

Building a clientele that is
Human Resource
Development responsive

Motto

Enrich what you know

Mission Statement

To provide practical solutions to the ever emerging management gaps through quality Human Resource Training as an ideal investment for Human Capital Development.

Philosophy

Consult Info Services believes in building people to appreciate and unleash what they know and provide solutions to the ever emerging socio-economic challenges

Core Values

- Quality and integrity
- Professionalism
- Customer Focus
- Innovativeness & competitiveness

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Message from Chief Executive Officer

Consult Info Services is a consultancy firm with now a decade experience and since our inception in 2007, we have specialized in; Project planning, development and Implementation, Needs assessment and Research, Impact assessment reports, Human Resource training and Development, Policy formulation, Civic Education, ICT solutions, project and system designs.

Our longevity in service delivery has not only enriched our service pack but has also been a learning experience for us to improve the quality of services to our clients.

As a company, we are committed to attracting, motivating qualified staff in order to provide the best services to our clients. As we move forward, I would like



to reckon the support from our development partners, institutions, and individual clients that have continued to support us by giving us business, as a company, we are really indebted and for those that have not yet tested our services, it is high time that, you enjoyed our services. With that brief, I take the honor to welcome you to Consult Info Services so that you enjoy the wider range of services as indicated in our company profile.

Kasanvu Geoffrey
CEO - Consult Info Services



Message from Director finance

On behalf of Consult Info Services and on my own behalf, I would like to take this glamorous opportunity to thank all my fellow countrymen for your contribution towards the steady development of our country. As we strive to reach the middle income status, it is very important to remember that, starting a business is easier than keeping in business and sustaining it amidst the apparent tough economic situations, therefore for those who are struggling and keeping on, bravo!!!

As Consult Info Services our strongest niche is providing support to both growing and starting businesses through the Human Resource Support Function (HRSF) as indicated in this profile.

The best way to survive in this 21st century is not only to be hard working but also integrate the working ethics with modern approaches of positivity, attitude change, innovative and creative approaches.

Welcome to Consult Info Services.

Nankanja Hannah
Director Finance-
Consult Info Services



WHO WE ARE

Consult Info Services is an established Human Resource and Management consultancy firm with a decade experience in the provision of services in the following fields;

- Business & Management consultancy.
- Concept Development.
- Advertisement, Market research & Media services.
- Employment placement & Recruitment.
- Human Resource Support Function (HRSF).
- Develop, design, customize and installation of software

The firm has extensive experience working on projects financed by government, private developers and other major multi-lateral and bilateral lending institutions. Consult Info Services Management and Business Consulting services cover formulation, design, implementation, monitoring, control and evaluation of corporate strategies and or strategic perspective, plus competitive and functional strategies.



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LEGAL STATUS



NO.	AUTHORITY	REGISTRATION DETAILS	STATUS
1.	Uganda Registration Services Bureau	Reg. No. 91700	Company limited by shares to operate business in and outside Uganda
2.	PPDA Register of Providers	PRV/SRVCS/8773/SEP/14	<ul style="list-style-type: none"> ■ Business management & consultancy. ■ Computer programming & software development ■ Data processing & Web hosting ■ Advertising, Market, research and media services ■ Communication & graphical design ■ Employment, placement & recruitment
3.	Kampala Capital City Authority	Coin: 000576955	Trading lincense certificate to operate business in Kampala City, the capital of Uganda.
4.	United Nations Global Market (UNGM)	Vendor No. 391844	Service provider of consultancy services to UN agencies globally.
5.	Ministry of Gender, Labour & Social Development	Recruitment permit	Recruiters to be restricted to Ugandans only
6.	Uganda Revenue Authority	Tin. Number: 1000294795	Tax payer in Uganda

Contact Details



Telephone:

0414 660217

+256 774285167

+246 782724233

+256 702770116

Email:

consultinfoservices@gmail.com

Physical Address:

Plot 3, 8th Street Industrial Area,
City Star Building,
next Monitor Publications

CIS

Service Package

- Recruitment, selection and placement
- Training and development
- Development of policies
- Alignment of business strategies
- Organizational assessment and development
- Strategic planning and policy analysis
- System analysis and development
- Re-engineering of organization structures
- Development of Human Resource Manuals
- Leadership and skills development
- Organizational restructuring, alignment and re-organization
- Salary and remuneration reviews
- Job analysis, profiling and evaluation
- Organization and employee performance management
- Advisory services on government structures and systems, codes of ethics, and performance modeling
- Customer care and Public relations
- Coaching and mentoring
- Management consultancy
- Needs assessment and SWOT Occupational Safety and Health Training

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Pictorial Description

1. Geoffrey Kasanvu presenting the Selection & recruitment manual to the Government of South Sudan- Juba 2016
2. Group Youth Training in Entrepreneurship Development in Napak 2013
3. Conference
4. Youth Training in Entrepreneurship Development in Ngora District

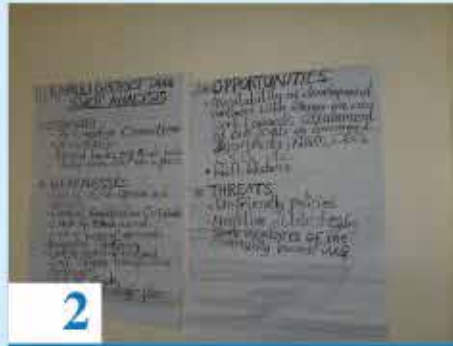
5. The 2nd US - Uganda Business forum organized by Consult Info Services and partners
6. Entrepreneurship Training at Management Training & Advisory Centre

'Enrich What You Know'



1. The CEO Consult Info Service discussing with the Executive Director Uganda Coffee Development Authority
2. The Manager UBA attending the US - Uganda Business Forum
3. Inger from Norway making a presentation during training of Teachers' Anti Aids Group members in Jinja
4. Professor Katherin Ward making a presentation during the 2nd US - Uganda Business Forum Kampala Uganda
5. Resources for Entrepreneurship Youth Training funded by Ministry of Gender Labour and Social Development
6. Prof. KH. Ward speaking to the exhibitors during the second US-Uganda business forum





1. Entrepreneurship Youth Training Aboke in Lango Sub region
2. Entrepreneurship youth training in Eastern Region
3. Entrepreneurship training in Aboke Lango Sub region
4. Entrepreneurship Training for the youth in Sironko
5. Group photo after TAAG members training in Jinja
6. Group photo during the validation Workshop in Juba when presenting the Human Resource Manual
7. His Excellency Ambassador William Kinobe making an address during the 2nd US - Uganda Business forum





1. Moses Erongot making a presentation during entrepreneurship training in Mbale
2. Dr. Neema from Makerere University making a power point presentation during the 2nd US - Uganda business forum
3. Inger making a presentation during the training in Jinja
4. Participants during the 2nd US-Uganda business forum
5. Deputy US Ambassador during the 2nd US - Uganda Business Forum
6. Participants pose for a photo after the Youth Entrepreneurship training in Pallisa

CIS group photo during the forum



Consult Info

Services Organograms



Human Resource Capacity

The company is managed professionally by qualified staff who offers technical support and advice to our clients. Expert personnel

at Consult Info Services comprise of high-level specialized personnel in the fields of the project design and management and usually assigned

tasks depending on the nature of the work available.

Some of the contracts accomplished

Develop Manpower Requirements, Organizational Structure and job description of the Uganda Export Promotion Board

Procuring and Disposing Entity	Uganda Export Promotion Board
Date of Technical Proposal:	4th October 2015
Procurement Reference Number:	UEPB/55/2015
Subject of Procurement:	Develop manpower requirements, organizational structure and job description of the Uganda Export Promotion Board
Scope of the Consultancy services	<ul style="list-style-type: none">■ Study and determine manpower requirements■ Develop organizational structure■ Develop job descriptions■ Develop suitable and competitive salary structure

Review and Update Selection and Recruitment Manual & Civil Services Recruitment Board Regulations

Procuring & Disposing Entity	Government of the Republic of Sudan, Ministry of Labour, Public Service and Human Resource Development, South Sudan Institutional Development & Capacity Building Project.
Post Title	Human Resource
Name of the Project	Institutional Development & Capacity Building Project
Duty Station	Juba
Credit Number	Q9090-RSS
Project ID	PI43975
Procurement Reference No:	MoFEP/MoPSHRD/IDCBP/IC/B.2.7
Subject of Procurement:	Review and update selection and recruitment manual & Civil services Recruitment Board Regulations

Consultancy services for training National Youth in entrepreneurship skills development

Procuring and Disposing Entity	Permanent Secretary Ministry of Gender, Labour and Social Development P.O.Box 7136, Kampala, Plot 2 Lumumba Avenue
Date of Technical Proposal:	11th April 2012
Procurement Reference Number:	MGLSD/SVRCS/2011/12/00294
Subject of Procurement:	Consultancy Services for training National Youth in Entrepreneurship skills Development
Scope of the Consultancy services	Trained 500 youth in entrepreneurial skills development in the districts of Napak, Ngora, Serere, Soroti, Mbale, Pallisa, Sironko, Tororo, Oyam and Pader

Consultancy services to produce Final Impact Assessment report for entrepreneurship skills development for youth

Procuring and Disposing Entity

Permanent Secretary
Ministry of Gender, Labour and Social Development
P.O.Box 7136, Kampala, Plot 2 Lumumba Avenue

Date of Technical Proposal:

11th April 2012

Procurement Reference Number:

MGLSD/SVRCS/2011/12/00294

Subject of Procurement:

Consultancy Services for to produce Final Impact Assessment Report for Entrepreneurship skills Development for youth

Scope of the Consultancy services

Districts of Napak, Ngora, Serere, Soroti, Mbale, Pallisa, Sironko, Tororo, Oyam and Pader

Design, Installation & commissioning of an intranet for Ministry of Public Service

Procuring and Disposing Entity

Ministry of Public Service
P.O.Box 7003 Kampala, Uganda
Tel: 250534/6, 250557/8, 250565
ps@publicservice.co.ug

Date of Technical Proposal:

6th October 2014

Procurement Reference Number

MOPS/SRVCS/2014-2015/00058

Subject Procurement

Design, Installation & commissioning of an Intranet for Ministry of Public Service

Scope of the Consultancy services

- Training of MOPS-IEC staff on CMS and maintenance of Intranet.
- Installation of the final application which fulfills the IT acceptance criteria. Complete handover of Installation to MOPS-IEC
- Transfer of all rights to MOPS-IEC
- Submission of required documentation MOPS-IEC
- Submission of the sample portal design, wire frame and software requirement specification (SRS) before final programming stage.

Partnership with Business, Technical and Vocational Education and Training (BTJET) Sub Sector - Ministry of Education and Sports

Since 2014, Consult Info Services entered into memorandum of understanding with Business, Technical and Vocational Education and Training (BTJET) Sub sector - Ministry of Education and Sports and we have been able to yield the following outcomes:

- a) Provided knowledge, relevant skills and attitude for access to self-employment.
- b) Imparted entrepreneurial skills and attitudes to enhance the productivity and competitiveness of the youth in the world of work.

- c) Provided counseling and guidance for career development and character building.
- d) Created awareness among the local leadership in identifying specific skills on demand that lead to employment in communities.
- e) Equipment of the unemployed youth and school leavers with employable and marketable skills for self-sustenance, reduction of crimes among the youth and national development.

Some of the clients served by Consult Info Services

						
Ministry of Gender Labour & Social Development	Kampala International university	United Nations educational Scientific and Cultural Organization	Ministry of Education and Sports	Uganda Export Promotion Board	Maji Power Limited	Ministry of Public Service

Concepts Developed

- Local Investment Climate in Uganda.
- Integrated Traffic Control System (INTRACOS).
- Youth Skills Development Initiative (YSDI - Northern Uganda).
- Employment Scale-up, for Government of Uganda.
- Youth Peace Brigade –YPB.
- Project Proposals as a Tool for Resource mobilization in Decentralized System of Governance presented to Wakiso District.
- A synopsis for Kampala Capital City Authority Teacher's Forum.
- Data Bank for Kenyan Nationals in Uganda.
- Rural Mobile Health Services (RMHS).
- Education Care Camp.

Corporate Social Responsibility

Consult Info Services is not only committed to high quality services but also aware of the need to contribute to the socio-economic development of the community through the Corporate Social Responsibility.

Advertise With Us



Plot 3,8th street Industrial Area, City Star Building next to Monitor Publication
Tel: +256 712535678, +256 782724233, Email: rhodaholdings@gmail.com

CORE SERVICES

- Construction buildings
- Fumigation
- General renovation
- Construction of toilets
- Painting
- Rehabilitation of infrastructure
- Construction of spring wells & bore holes
- Installation of water systems and solar system
- General fitting (Metal, wooden & Glass fitting)
- General roofing's materials
- Supply of building materials
- Supervision of sites & assessment

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Certificate of Registration



Certificate of Registration

Call our Toll Free
0800117000
Or log onto URA web portal
<http://ura.go.ug>

Notice DT-1112
Notice Date: 15/09/2010



This is to certify that taxpayer shown herein has been registered with Uganda Revenue Authority

Section A : Taxpayer Information

Taxpayer Identification Number	1000294795
Taxpayer Legal Name	CONSULT INFO SERVICES LTD
Business Name	CONSULT INFO SERVICES LTD

Section B : Headquarter Office or Principal Place of Business Physical Address

1) Plot Number 23	2) Street Name ENTESBE ROAD	3) Building Name CONRAD PLAZA
4) Trading Center KAMPALA	5) District/City KAMPALA	6) County/Municipality KAMPALA CITY COUNCIL
7) Sub-County/Town Council/Division KAMPALA CENTRAL		8) Village/Local Council/Zone

Section C : Nature of Business Activity

M - Education

Section D : Registration Details

S/N	Type of Registration	Effective Date of Registration	Effective Date of Cancellation
1	TIN Non Individual	15/09/2010	
2	Income Tax	15/09/2010	
3	Imports and Exports	15/09/2010	
4	Value Added Tax	01/10/2010	
5	Motor Vehicle	15/09/2010	

Section E : Branch/Additional places of Business Details

S/N	Name of Business	Address of Branch or Additional Place of Business
No Record Exists		

The above TIN must appear on all your tax invoices and correspondences with Uganda Revenue Authority. Your accounting date is 30 June as per Sec 39(1) of The Income Tax Act, Cap 340 unless a change has been approved by the Commissioner General. This Certificate shall remain in force until it is cancelled.

Official URA Representative

1) Authorized Signature	2) Designation of Signatory supervisor
3) Name of Signatory GODFREY AHABWE	4) Contact Number 077-440655-
This certificate has been issued for and on behalf of the Commissioner / Commissioner General	

Plot 7, Hannington Road, Crested Towers, 6TH FLOOR, Crested Towers Complex Next to MTN Towers, Kampala Central, Uganda

Trade Licence Certificate



170107693

For General Questions
Call our General Line
+256 (0)20 4660000/+256 0800990000
Or log onto www.kcca.go.ug

TLC: 2017473573

TRADE LICENCE CERTIFICATE

22/05/2017

Business Name CONSULT INFO SERVICES LIMITED **City operator** CONSULT INFO SERVICES LIMITED
COIN 0005769755 **Telephone number** 256702770116
PRN K170000432169

Section A. Payment registration details

Nature of Business:	Retailers (Grade 1)	License issued for year:	2017
Amount (Ugx):	210000.00		
Amount in words:	Two Hundred Ten Thousand shillings only		

Section B. Location Details

Building Name:	CONRAD PLAZA	Division:	Central Division
Shop Number:	GF-15	Parish:	CIVIC CENTRE
Zone/Village:	NKRUMAH ZONE 'A'	Grade:	1

Section C. Official KCCA Representative

Designation of the Authorized Signatory	Director Revenue Collection	Authorized Signature	
Issued By	Harriet Nekesa	Signature	

This Certificate has been issued on behalf of the Executive Director

The above COIN must appear on all your correspondences with Kampala Capital City Authority (KCCA). Please note that this certificate shall remain in force up to 31st December for the paid calendar year unless revoked.



SERIAL NO

169624

ANY ALTERATIONS OR ERASURES VOID THIS DOCUMENT

Certificate of Registration



REGISTER OF PROVIDERS SECRETARIAT
Plot 39 Nakasero Road
P.O. Box 3625, Kampala, Uganda
Tel : +256 414 311100, 311168
Fax : +256 414 344858
Email : info@ppdaproviders.ug, info@ppda.go.ug
Website : www.ppdaproviders.ug

7856

PPDA REGISTER OF PROVIDERS

CERTIFICATE OF REGISTRATION

This is to confirm that:

CONSULT INFO SERVICES LTD,
P.O. BOX 36526, KAMPALA-UGANDA
Tel: +256 774 285167
Email: consultinfoservices@gmail.com

Registration Number: PRV/SRVCS/8773/SEP/14.



Has been duly registered on the PPDA Register of Providers for the period **January 2017 to December 2017** under the following categories:

Category	Sub categories
Services:	<ul style="list-style-type: none">• Advertising, market research and media services• Business and Management consultancy• Communication and graphical design• Computer forensics• Computer programming and software development• Data processing and web hosting• Employment placement/ recruitment

Signed on behalf of the PPDA Register of Providers:

Name: Anna M. Senyonjo



"Ensuring Transparency and Creating Business Opportunities"

"Enrich What You Know"

Certificate of Incorporation

91700


THE REPUBLIC OF UGANDA

Certificate of Incorporation

Under section 19 (1) of the Companies Act

I CERTIFY that CONSULT INFO SERVICES LIMITED
.....
has (this day been incorporated with Limited Liability

Dated at Kampala, this 31st day
of JULY, the year 2007,


WILLET MUKALUGOYA
ASST. Registrar of Companies

Printed by Uganda Press and Publishing Corporation

Consult Info Services

"Enrich What You Know"

Notification of Contract Award for procurement

TELEPHONE:
SWITCHBOARD: 041-4 347854
041-4 347855
PERMANENT SECRETARY: 041-4 343572
041 256374
E-MAIL: ps@mgld.go.ug
WEBSITE: <http://www.mgld.go.ug>



THE REPUBLIC OF UGANDA

Ministry of Gender, Labour
and Social Development
P.O. Box 7136
Kampala,
Uganda.

For correspondence on

subject please quote No.

Notification of Contract Award for procurement

R22(3)

At its sitting on 19th September 2012 Contracts Committee of Ministry of Gender, Labour and Social Development awarded the provider named below a contract for the procurement requirement detailed below.

Procurement Reference number:	MGLND/srves/2011-12/00294
Subject of Procurement:	Consultancy services for training youth in entrepreneurship skills development (lot 11)
Method of Procurement:	Open Domestic Bidding
Name of Provider:	M/s Consult Info Services Ltd
Date of Contract Award:	19 th September 2012
Total Contract Price:	Ug shs 145,500,000/= inclusive of taxes

Date for Display:	20/9/2012
Date for Removal:	3/10/2012

Authorised for display on Procurement and Disposal Notice Board:

Signature:

Name: J.S Mpagi

Position: Permanent Secretary

Date: 4/10/2012



TELEGRAMS: "MINTRADE"
TELEPHONES: 0414-314000; 0414-230916
Fax: 347286
E-mail: mintrade@mmtic.go.ug; ps@mmtic.go.ug
Website: www.mmtic.go.ug
IN ANY CORRESPONDENCE ON
THIS SUBJECT PLEASE QUOTE NO. ADM.236/02



MINISTRY OF TRADE, INDUSTRY AND
COOPERATIVES,
PARLIAMENTARY AVENUE
FARMERS' HOUSE PLOT 6/8,
P.O. BOX 7103, KAMPALA, UGANDA


4th April 2012

TO WHOM IT MAY CONCERN

CONSULT INFO SERVICES

This is to certify that Consult Info Services has been engaged with Ministry of Trade, Industry and Cooperatives in the areas of Youth Entrepreneurship. They have demonstrated capacity in energizing this sector.

I therefore, wish to recommend them for any programme or activities in this sector.


Ambassador Julius B. Onen
PERMANENT SECRETARY

Mission: "To Develop and Promote Competitive and export-led Private sector through accelerating Industrial Development for economic growth".

"Enrich What You Know"

Consult Info Services

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P.O Box: 36526 Kampala, Uganda

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+256782724233

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