



HUMAN RESOURCE MANUAL FOR NABISUNSA GIRLS' SCHOOL

Draft document

DECEMBER 2021

CAUTIONARY NOTICE

This employee manual does not create a contract of employment between the staff and Nabisunsa Girls' School. The management reserves the right to appoint and disappoint. Most importantly, this manual supersedes and revokes any previously issued Human Resource Manual or Employee Handbook. No one, other than the Board of Governors has the authority to create and approve the contract of employment between the staff and Nabisunsa Girls' School.

This employee manual inclusive of an acknowledgement form, serves forth the general administrative policy, goals and benefits of Nabisunsa Girls' School, replaces and supersedes any prior manual(s). This manual remains the property of Nabisunsa Girls' School and if inevitably shared by the internal or external users, it must be done with authorization from the Board of Governors.

Last updated 07th, December /2021.